



# Application for Bond Assistance Loan

This is an application for a Bond Assistance Loan and/or Rent in Advance to assist you to rent a private property and is subject to eligibility criteria. Please read the Bond Assistance Loan Scheme policy and brochure for more information. Visit [Housing.wa.gov.au](http://Housing.wa.gov.au)

Boarders, lodgers and others who occupy rooming houses, boarding houses and shared accommodation or who sublet a room or part of a property are not eligible for a Bond Assistance Loan.

## Applicant Details

Surname

First name

Second name

Date of birth  
 /  /

If a Housing Authority officer wishes to speak with you, will you need an interpreter?

No   
 Yes

Have you/will you and the co-applicants be signing the Tenancy Agreement?

No   
 Yes

Have you already found a property?

No   
 Yes  ► How much is the weekly rent?

Have you already paid a deposit or bond?

No   
 Yes  ► *Written evidence required. (Copy Tenancy Agreement + Bond receipt)*

Are you applying for Rent in Advance?

No   
 Yes

Current Address  
  
  
 Postcode

Phone 1

Phone 2

Centrelink Reference Number  
 -  -  -

Email  
  
@

Do you, your partner and/or co-applicant/s own or are you in the process of buying residential land or property?

No   
 Yes  ► *Please provide details of the address of the property, whether you intend to dispose of the property, whether you live in the property, etcetera. Documentation will be required.*

  
  


Have you, your partner and/or co-applicant/s been known under another name?

No   
 Yes  ► *Please give previous and current name/s.*

## Contacts

(Family members or friends not living with you) YOU MUST COMPLETE THIS SECTION IN FULL

1. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

<input type="text"/>
<input type="text"/>
Postcode

Phone 1

Phone 2

Email

<input type="text"/>
@

2. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

<input type="text"/>
<input type="text"/>
Postcode

Phone 1

Phone 2

Email

<input type="text"/>
@

## Application for Bond Assistance Loan

Do you have other people applying for Bond Assistance with you? (Co-applicants).

No  Go to page 4.

Yes  Continue.

## Co-Applicant's Details

### Co-Applicant 1

Surname

First name

Second name

Date of birth

Current Address

<input type="text"/>
<input type="text"/>
Postcode

Phone 1

Phone 2

Centrelink Reference Number

<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
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Email

<input type="text"/>
@

### Contacts

(Family members or friends not living with you) YOU MUST COMPLETE THIS SECTION IN FULL

1. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

<input type="text"/>
<input type="text"/>
Postcode

Phone 1

Phone 2

Email

<input type="text"/>
@

2. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

  
  
 Postcode

Phone 1

Phone 2

Email

  
 @

## Co-Applicant 2

Surname

First name

Second name

Date of birth

 /  / 

Current Address

  
  
 Postcode

Phone 1

Phone 2

Centrelink Reference Number

 -  -  - 

Email

  
 @

## Contacts

(Family members or friends not living with you) YOU MUST COMPLETE THIS SECTION IN FULL

1. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

  
  
 Postcode

Phone 1

Phone 2

Email

  
 @

2. Mr  Mrs  Miss  Ms  Other

First name

Surname

Current Address

  
  
 Postcode

Phone 1

Phone 2

Email

  
 @

## Household Details

Complete the following details for each person who will live in the rental accommodation.

- Ⓜ Please attach proof of identity documents for the applicant, co-applicant/s and children.
- Ⓜ Please attach proof of income documents for the applicant and co-applicant/s.

Applicant												
Title Mr Mrs Miss Ms	Surname	First Name	Second Name	Date of Birth	Gender M/F/I*	Gross Weekly Income			Bank Savings	Other Income & Financial Assets <sup>^</sup>	Indigenous Status Insert the relevant number - see selection below	Residency Status Insert the relevant number - see selection below
						Pension Type	Pension Amount	Wages & Salary (including regular overtime)				

## Co-Applicants

(Co-Applicants are those people who will share the property with you and who are also applying for Bond Assistance)

Title Mr Mrs Miss Ms	Surname	First Name	Second Name	Date of Birth	Gender M/F/I*	Gross Weekly Income			Bank Savings	Other Income & Financial Assets <sup>^</sup>	Indigenous Status Insert the relevant number - see selection below	Residency Status Insert the relevant number - see selection below
						Pension Type	Pension Amount	Wages & Salary (including regular overtime)				

### Indigenous Status

- 1 Both Aboriginal and TSI
- 2 Aboriginal
- 3 Torres Strait Islander
- 4 No

### Residency Status

- 1 Australian Born/Citizen
- 2 Permanent Resident
- 3 Sponsored Migrant
- 4 Refugee
- 5 Asylum Seeker
- 6 Temporary Visa
- 7 New Zealand Citizen

### Current Tenancy Agreement

When you sign a fixed term Tenancy Agreement with a private landlord or agent, you are responsible for the financial consequences if you break that Agreement for any reason, including if you accept an offer of a Housing Authority property. If you are on the public housing wait list, contact your local Housing Authority office prior to signing the Agreement to discuss your options.

\*Intersex - for those applicants who do not identify themselves as male or female.

<sup>^</sup> Other Income & Financial Assets includes Child Maintenance, Superannuation and Investments.

**Other Household Members**

(This group includes children, dependants, non-dependants and carers who will share the property with you but who are not applying for Bond Assistance)

Title Mr Mrs Miss Ms	Surname	First Name	Second Name	Date of Birth	Gender M/F/*	Indigenous Status Insert the relevant number - see selection below	Residency Status Insert the relevant number - see selection below	Relationship to Applicant

**Indigenous Status**  
 1 Both Aboriginal and TSI  
 2 Aboriginal  
 3 Torres Strait Islander  
 4 No

**Residency Status**  
 1 Australian Born/Citizen  
 2 Permanent Resident  
 3 Sponsored Migrant  
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**Current Tenancy Agreement**  
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^ Other Income & Financial Assets includes Child Maintenance, Superannuation and Investments.

## Declaration

I/we declare that the information in this application is correct. (signatures required from all applicants)

Applicant signature

Date

Co-Applicant signature

Date

Co-Applicant signature

Date

Co-Applicant signature

Date

Co-Applicant signature

Date

### Please Note:

1. It is important that the details of your application are true and accurate. A false declaration may result in the withdrawal of your application. You may also be liable for prosecution. Under section 29(6) of the *Residential Tenancies Act 1987*, a person found to be providing false or misleading information to the bond administrator may be subject of a fine of \$5000.00.
2. Applicants consent to the Housing Authority (operating within the Department of Communities) providing information to and receiving information from the Bond Administrator and the landlord/agent in relation to the Bond Loan provided and the tenancy to which it relates. For all other purposes any information provided will be used solely for housing related purposes and will only be released in accordance with the Housing Authority Privacy, Confidentiality and Duty of Care Policy.

## OFFICE USE ONLY

Total Debt outstanding:

No

Yes

Amount:

Are regular repayments being maintained?

No

Yes

Management approval is required for all applicants with an existing debt over \$5000.00.

Has a payment arrangement been agreed with the applicant?

No

Yes

Has approval been received from an approved manager?

No

Yes

Comments:

  
  
  

Client Eligible:

No

Yes

Decision Review Form:

No

Yes

Content Manager Number:

Advice Case Ref:

Housing Option Ref:

Expiry Date:

Approved by (User ID and Signature):

Approved Bond \$:

RIA \$:

Supervisor (User ID and Signature):

Admin Unit:

DATE RECEIVED STAMP