

Please list the Housing Authority properties you have lived in continuously as tenant/s:

Address _____

Address _____

Address _____

Address _____

Address _____

Address _____

Other Relevant Information

Interpreter Service

A telephone interpreter service is available to non-English speaking customers by calling 13 14 50.

Life of Scheme

The Authority reserves the right to withdraw the Rental Sales Scheme at any time without notice.

Transfer of Land

Transfer of land can be to a single owner or multiple owners as either joint tenants or tenants in common or a combination of both of these where there are more than two owners.

Joint Tenants

On the death of a joint tenant, the survivor(s) become(s) the registered proprietor(s) of the deceased's interest by applying to the Registrar of Titles.

Tenants in Common

On the death of a tenant in common, their share is dealt with according to their will.

Settlement Agency

If a private settlement agent is not being used, the Housing Authority Securities and Conveyancing branch can prepare the necessary documents and arrange settlement.



This publication is available in alternative formats.
Contact us through the National Relay Service (NRS):
1800 555 677 (TTY) or 1800 555 727 (Speak & Listen)



Government of Western Australia
Housing Authority

OPENING DOORS
To Affordable Housing

Housing Authority Offices

Head Office
99 Plain Street
East Perth 6004
Tel: (08) 9222 4666
Toll free: 1800 093 325

METROPOLITAN OFFICES

Fremantle
42 Queen Street
Fremantle 6160
Tel: (08) 9432 5300

Kwinana
2 Stidworthy Way
Kwinana 6167
Tel: (08) 9411 9500

Mandurah
11 Pinjarra Road
Mandurah 6210
Tel: (08) 9583 6100

Cannington
17 Manning Road
Cannington 6107
Tel: (08) 9350 3244

Armadale
Shop 2A, Armadale
Shopping Centre
Cnr Commerce Ave &
Third Road
Armadale 6112
Tel: (08) 9391 1600

Bentley
See Victoria Park

Mirrabooka
8 Sudbury Road
Mirrabooka 6061
Tel: (08) 9345 9655

Midland
21 Old Great Northern
Highway Midland 6056
Tel: (08) 9250 9191

City Office
605 Wellington St
Perth 6000
Tel: (08) 9476 2444

Victoria Park
269 Albany Highway
Victoria Park 6100
Tel: (08) 9350 3700

Joondalup
Unit 4, 7 Wise Street
Joondalup 6027
Tel: (08) 9404 3300

GREAT SOUTHERN
Albany
131 Aberdeen Street
Albany 6330
Tel: (08) 9845 7144

Katanning
6 Daping Street
Katanning 6317
Tel: (08) 9891 1800

SOUTH WEST
Bunbury
22 Forrest Avenue
Bunbury 6230
Tel: (08) 9792 2111

Manjimup
Unit 10
30-32 Rose Street
Manjimup 6258
Tel: (08) 9771 7800

Busselton
Suite 1A, 9 Harris Road
Busselton 6280
Tel: (08) 9781 1300

GOLDFIELDS
Kalgoorlie
Unit 1-2, 84-90
Brookman St
Kalgoorlie 6430
Tel: (08) 9093 5200

Esperance
92 Dempster Street
The Esplanade
Esperance 6450
Tel: (08) 9072 3000

MID WEST
Geraldton
201 Marine Terrace
Geraldton 6530
Tel: (08) 9923 4444

Carnarvon
30 Robinson Street
Carnarvon 6701
Tel: (08) 9941 6500

Meekatharra
14 Main Street
Meekatharra 6642
Tel: (08) 9956 5000

PILBARA
South Hedland
Cnr Brand & Tonkin Sts
South Hedland 6722
Tel: (08) 9160 2800

Karratha
3-5 Welcome Road
Karratha 6714
Tel: (08) 9159 1700

KIMBERLEY
Broome
Frederick Street
Broome 6725
Tel: (08) 9158 3600

Halls Creek
Lot 72 & 73
Great Northern Hwy
Halls Creek 6770
Tel: (08) 9168 9300

Kununurra
16 Coolibah Drive
Kununurra 6743
Tel: (08) 9166 5100

Derby
Lot 265 Loch Street
Derby 6728
Tel: (08) 9158 4000

WHEATBELT
Northam
5 Elizabeth Place
Northam 6401
Tel: (08) 9690 1900

Merredin
27 Mitchell Street
Merredin 6415
Tel: (08) 9081 3800

Narrogin
Government Building
11-13 Park Street
Narrogin 6312
Tel: (08) 9881 9400

Rental Sales Scheme for Housing Authority Tenants



The Rental Sales Scheme is open to eligible Housing Authority tenants who are interested in purchasing their rental property.

Benefits Offered to Purchasers:

Purchasers will receive a grant of up to \$3,000 for stamp duty and settlement fees.

Should these costs be less than \$3,000, they will be fully paid for by the Authority and if they are more, the purchaser will only pay the amount over \$3,000.

- Purchasers will receive a discount for certain approved capital improvements they have made to the property.
- Family members can assist with the purchase regardless of whether they own their property or not.

Eligibility:

To be eligible for the scheme you must have:

- A minimum period of three years continuous tenancy with the Authority.
- No interest in any lot of residential land (improved or unimproved).
- No current arrears or other debts to the Authority (including water consumption debts) at the time of application and settlement.

Available Properties:

- The Authority will approve the sale of a property, providing it is available for sale.
- Transfer to Purchase Option - if your current property is unavailable you may be offered another property providing one is available and you have chosen the transfer to purchase option in your application.
- A property will only be sold if it has its own title at the time of application.
- Normally the property must be more than seven years old or have been purchased by the Authority more than seven years ago.

How you Purchase a Property:

If you are interested in purchasing your rental property, you will first need to obtain finance pre-approval (See section "Obtaining Home Loan") then complete the attached form and send it, along with your deposit of \$150 (made payable to the Housing Authority) to:

**Rental Sales Scheme
Housing Authority
Bag 22, East Perth WA 6892**

Once your application is received, the Authority will decide whether the property is available for sale.

If the property is unavailable for sale and you have not chosen the transfer to purchase option, your application will be withdrawn and your deposit will be returned to you. Please note that the Authority's decision in this matter is final and there is no appeal process.

If you have chosen the transfer to purchase option, the Authority will endeavour to find another property for you in your price range within the areas selected in your Region. This process may take up to three months. If another property is available you will be advised accordingly. If no other property is available within three months, your application will be withdrawn and your deposit will be returned to you.



When a property is available for sale, its market value will be determined. Any capital improvements you have made that have increased the market value, such as a kitchen renovation, the addition of a patio or carport, or other items from the approved list will be counted. Landscaping, painting and other maintenance items are not included. The purchase price will be the market value less the amount allowed for improvements.

The Authority will then make you a written offer and you will be given 30 days to accept the offer and provide proof of identity. A contract will then be written up so you can arrange the finance approval for your loan.

Upon receipt of your finance approval, settlement of the sale will follow within 45 days.

Please note that should you not accept the Authority's offer and wish to withdraw your application, your deposit of \$150 is non-refundable and will be retained by the Authority. The reason for this is to assist in recovering the costs incurred by the Authority for the valuation fees.

Obtaining Home Loan:

To finance the purchase of your home you may approach a bank, building society, credit union or the Keystart Home Loan Scheme (Phone Keystart on 1300 578 278). They will assess whether your income is high enough to meet the loan repayments. The size of any other financial commitments you may have (for example, a car loan) will also affect their decision.

The Rental Sales enquires number is (08) 9222 8148. Country callers can phone Toll Free 1800 093 325 and ask for Rental Sales.

Rental Sales Scheme - Application Form

(PLEASE PRINT DETAILS)

I/we are interested in purchasing my/our rental home and, I/we herein declare by the signatures hereto that the information provided by me/us in this application is correct, that I/we do not own any residential land (improved or unimproved) and that I/we are fully aware and understand the implications of the various forms of ownership such as tenants in common and joint tenants.

TRANSFER TO PURCHASE OPTION – I/we are interested in purchasing another property in the Region if current property is unavailable Yes No

Current Property Address: _____
_____ Postcode _____

Phone (work) _____ (home) _____

Surname (Mr,Mrs,Ms): _____

Given Names: _____

_____ Date of Birth: __/__/__

Signed: _____ Date: __/__/__

Surname (Mr,Mrs,Ms): _____

Given Names: _____

_____ Date of Birth: __/__/__

Signed: _____ Date: __/__/__

Surname (Mr,Mrs,Ms): _____

Given Names: _____

_____ Date of Birth: __/__/__

Signed: _____ Date: __/__/__

Please see over

